



# Project Management for Libraries: A Practical Approach

*By Robin A. Buser, Bruce E. Massis, Miriam Pollack*

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Library work often involves coordinating projects with many tasks and many stakeholders where cost and time limitations can be seen as opportunities. Effective project management is worth learning!

This book provides library staffers at every level--whether in public, academic, school or special libraries--with the basic tools of project management so that they can gain confidence and an expectation of success. Part I covers the terminology, the philosophy, the resource management and the return on investment of project management. Part II introduces the basics of the methodology designed by the Project Management Institute. Part III discusses practical techniques for specific types of library projects, gives an introduction to agile management, features success stories in library project management and describes available software. The book includes many examples of project management.

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#### Review

This book will help librarians as they use professional processes to effectively manage projects, and will provide an understanding of the basics of project management for library administrators and project sponsors *ARBA*."

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#### About the Author

**Robin A. Buser** is the supervisor of technical services at Columbus State Community College, Columbus, Ohio. She was the project manager for OCLC's WorldCat Cataloging Partners service. She lives in Westerville, Ohio.

**Bruce E. Massis** is the director of the libraries at Columbus State Community College, Columbus, Ohio. He has served the library profession for more than three decades. He was selected as one of the "Mover and Shakers" of 2002 by *Library Journal*. He lives in Delaware, Ohio.

**Miriam Pollack** has more than 30 years of experience working in non-profit organizations, public and special libraries, library systems, and library education programs. She lives in Northbrook, Illinois.

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